

# **Kashim Toastmasters Club Guest Welcome Packet**

Club 3243

### **Kashim Toastmasters**



President

Tom Davis

VP Education Eric Downey

VP Membership Roberta Craig

**VP Public Relations** 

Wanetta Ayers

Secretary

Chris Hunter

**Treasurer** 

Chris Hunter

Sergeant-At-Arms

Stephanie Lee

Meetings:

Mondays

From 12:05 to 1:00 pm

Information

kashim.toastmasterclubs.org

Toastmasters Int'l:

www.toastmasters.org

The mission of a
Toastmasters club is to
provide a mutually
supportive and positive
learning environment in
which every individual
member has the
opportunity to develop
oral communication and
leadership skills, which
in turn foster selfconfidence and
personal growth.

09-2023

#### Welcome to the Kashim Toastmasters Club!

The members of Kashim Toastmasters are committed to working together to achieve our communication and leadership goals. We have prepared this welcome packet to help answer any initial questions you may have. We will call upon you at the end of the meeting, if time allows, to see if you have any questions or observations.

In this packet you will find:

- 1. An outline of Toastmaster's self-paced communication and leadership educational program The Pathways Learning Experience.
- 2. An organizational chart that provides an overview of how Toastmasters is organized globally.
- 3 A New Member Profile
- 4. A Membership Application

Once you become a member, Kashim Club's Vice-President of Education can begin scheduling you to speak or you can sign-up for meeting roles at kashim.toastmastersclubs.org once your membership is processed.

Please feel free to ask any member for more information. We like to share our experience with others.

We look forward to seeing you each Monday from 12:05 p.m. for a one hour meeting in room 155 (Assembly Conference Room) at City Hall or on our Zoom.

Sincerely,

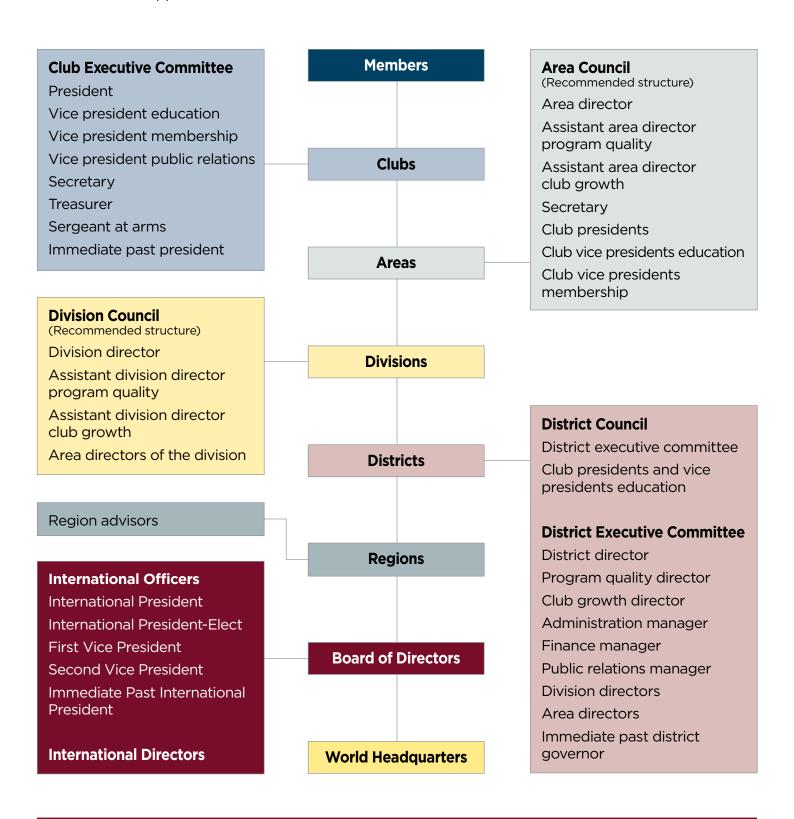
Kashim Toastmasters

#### **MAP OF**

# SERVICE TO MEMBERS



Members are the heart and foundation of Toastmasters International. Below is a representation of each service level in support of the member.





## **Paths and Core Competencies**

The Toastmasters Pathways learning experience was developed around the five core competencies identified by the Board of Directors.

# FIVE CORE COMPETENCIES

It is important to note that each member using Base Camp will have the opportunity to select from many electives to extend their learning. With the addition of electives, members have the flexibility to cover all core competencies within each path.

1

PUBLIC SPEAKING

2

INTERPERSONAL COMMUNICATION

3

STRATEGIC LEADERSHIP



**MANAGEMENT** 

5

**CONFIDENCE** 

Confidence is unique because it cannot be taught, but is gained in every path.





# **New Member Profile**

#### **Personal Data**

Name	
Best way to contact you	
Occupation	
Accomplishments and interests	
Personal and career goals	
Name of sponsor (if applicable)	
Name of mentor (if applicable)	
Communication and Leadership Goals	
What objectives do you hope to accomplish as a member	of this club?
Does your job or profession require you to speak in front or	f an audience?
How would you describe your current skill level as a speake	er?
How would you describe your current skill level as a leader	?
Do you have any specific concerns relative to speaking in fi	ront of an audience?
Do you have any specific concerns about leading a group?	-
Why did you decide to join a Toastmasters club?	
Commotor size and Chille	
Competencies and Skills What specific skills do you want to improve?	
☐ Strategic leadership and conflict resolution	☐ Leadership for complex situations
☐ Interpersonal communication and coaching	☐ Public speaking
$\square$ Humorous public speaking and speech writing	$\square$ Interpersonal communication and networking
☐ Creative project management	☐ Collaborative leadership
☐ Communication and leadership	☐ Visionary leadership and communication
☐ Motivational leadership	☐ Other (specify)



# **Membership Application**

To become a club member, please

- 1. Completely fill out and sign the **Membership Application**.
- 2. Completely fill out and sign the **Payment Information** document (page 3).
- 3. Submit both completed and signed documents to a club officer.
- 4. Please check here if you use assistive technology (such as a screen reader) to view your educational materials.

For questions, please contact membership@toastmasters.org.

#### **Membership Application**

#### **Club Information**

This section is completed by a club officer.

3243		shim Toastmasters		Anchorage	
Club number	Club	name		Club city	
Applicant Information  This section is completed by the applicant. □ Male □ Female □ Non-binary □ Decline to respond			Membership Type This section is completed by a club officer.		
					nstated (break in embership)
Last name/Surname First name Middle name  Any correspondence mailed to you will be sent to the following address:			☐ Transfer (If applicant ☐ Rei	newing (no break membership)	
Organization/In ca	are of			below.)	
- · ga. · · · · · · · · · · · · · · · · · · ·				Date of transfer (MM/YYYY)	
Address line 1 (lim	nit 35 characters)			400	
				Previous club name	
Address line 2 (lim	nit 35 characters)			Previous club number	<u> </u>
				Tevious club number	
City		State or province		Member number	
Country		Postal code			
Home phone nun	mber	Mobile phone number	Email ad	dress	
Toastmaste	ers International D	ues and Fees			
	completed by the applie e member to another.	cant with the help of a club officer.	Dues and fees are payable i	n advance and are <b>not refunda</b>	ble or transfer-
1. New meml	ber fee (US\$20)	US\$	3. Sales Tax		US\$
Paid only by new members, this fee covers the cost of the			asters.org/Sales-Tax to determ	nine your state's t	
first education path, online copy of The Navigator, and processing		4. Total payment to	o Toastmasters International	US\$	
2. Membersh	nip dues	US\$		o roustinusters international	
	ear by all members, mer			l Fara Manhalana	
pro-rated from	n the member's start mo	onth:		d Fees Worksheet	d I I d contour
Date my mem	nbership began:	Month/Year		e paid directly to the club. Work syments for club dues.	i Headquarters
☐ October	or April	US\$60.00 \$	International Fees and	Dues \$	
November		50.00	Cl. b a sure and a star		
<ul><li>■ December</li><li>■ January</li></ul>	or □ June or □ July	40.00 30.00	- W W	9.00	
	or 🗖 August	20.00			
March	or September	10.00	100		

#### Sponsor of New, Reinstated, or Dual Member

Transfer and renewing members are not eligible to be sponsored. This section is completed by a club officer. **Sponsor's last name/surname and member number are required fields.** 

Sponsor's last name/surname Sponsor's first name Sponsor's member number

#### Member's Agreement and Release

Consistent with my desire to take personal responsibility for my conduct, individually and as a member of a Toastmasters club, I agree to abide by the principles contained in A Toastmaster's Promise, the Toastmasters International Governing Documents, and my club. I will refrain from any form of discrimination, harassment, bullying, derogatory, illegal, or unethical conduct, and I understand that if I engage in such conduct, I may be responsible to reimburse Toastmasters International, my club or other clubs, or other individuals involved with Toastmasters, for any damages, losses, or costs resulting from my conduct. Understanding that Toastmasters programs are conducted by volunteers who cannot be effectively screened or supervised by Toastmasters International or its clubs, I release and discharge Toastmasters International, its clubs, governing bodies, officers, employees, agents, and representatives from any liability for the intentional or negligent acts or omissions of any member or officer of my club or other clubs, or any officer of Toastmasters International. Should a dispute of some nature arise, I expressly agree to resolve all disputes, claims, and charges relating to Toastmasters, Districts, clubs, and Toastmasters members in accordance with Protocol 3.0: Ethics and Conduct.

By submitting this application, I expressly agree to the following:

- The collection, use, and processing of the personal information I provide to Toastmasters in this Membership Application for the purposes of organization administration, payment of my dues, and inclusion of my contact information in a members' directory that will be distributed to members and employees of Toastmasters. In addition, the collection, use, and processing of my personal information collected by Toastmasters International through Toastmasters' website and by electronic communications.
- That my information may be accessed and used by Toastmasters, its employees and agents, District leaders, and club officers.
- Maintain changes to my personal contact information to ensure it is accurate and current by updating my personal profile page located on the Toastmasters
  International website: www.toastmasters.org/Login. I understand that the majority of the data requested in this application is necessary for administrative and
  planning purposes.

Occasionally we would like to contact you with details of services, educational updates, and organizational updates. If you consent to us contacting you for this purpose, please check the box below corresponding to acceptable contact methods:

Mail 
Phone 
Phone

If you would rather not receive non-essential communications from us, please check here

For our full privacy policy, you may visit www.toastmasters.org/Footer/Privacy-Policy.

#### A Toastmaster's Promise

As a member of Toastmasters International and my club, I promise

- To attend club meetings regularly
- ➤ To prepare all of my projects to the best of my ability, basing them on the Toastmasters education program
- To prepare for and fulfill meeting assignments
- To provide fellow members with helpful, constructive evaluations
- ➤ To help the club maintain the positive, friendly environment necessary for all members to learn and grow
- ▶ To serve my club as an officer when called upon to do so
- To treat my fellow club members and our guests with respect and courtesy
- ➤ To bring guests to club meetings so they can see the benefits Toastmasters membership offers
- ➤ To adhere to the guidelines and rules for all Toastmasters education and recognition programs
- ➤ To act within Toastmasters' core values of integrity, respect, service, and excellence during the conduct of all Toastmasters activities

#### Verification of Applicant

By my signature below, I agree to the terms of A Toastmaster's Promise and the Member's Agreement and Release stated above, and certify that I am 18 years of age or older (in compliance with the Toastmasters Club Constitution for Clubs of Toastmasters International).

I acknowledge that my electronic signature on this document is legally equivalent to my handwritten signature.

Applicant's signature Date (MM/DD/YYYY)

#### Verification of Club Officer

I confirm that a complete Membership Application, including the signatures of the new member and a club officer, is on file with the club and will be retained by the club.

By my signature below, I certify that this individual has joined the Toastmasters club identified. As a club, we will ensure that this member receives proper orientation and mentoring.

I acknowledge that my electronic signature on this document is legally equivalent to my handwritten signature.

Club officer's signature

Date (MM/DD/YYYY)

In order for this application to be valid, both signatures are required.

The club officer must follow the instructions below once the Membership Application and Payment Information documents are received.

- 1. Sign and date the applicant's Membership Application.
- 2. Submit the **Membership Application** and **Payment Information** documents online by logging in to **www.toastmasters.org/ClubCentral**. You can also mail the documents to Club and Member Support, Toastmasters International, 9127 S. Jamaica St., Suite 400, Englewood, CO 80112, U.S.A., or fax to +1 303-799-7753. Please use only one of these methods to avoid duplication. If the member is transferring, the application must be submitted to World Headquarters by email, mail, or fax.
- 3. After receiving confirmation that Toastmasters International has received and processed the **Membership Application** and **Payment Information**, the club officer must:
- a. Retain the applicant's **Membership Application** with other club documentation. While held, the application should be kept secure, such as in a lock box, or destroyed once it is digitally retained. It is up to your club and your country's privacy guidelines on how long the application should be retained.
- b. Immediately destroy the applicant's **Payment Information** document (page 3) and any copies in the club officer's or club's possession, including all electronic copies.

#### **Payment Information**

#### Payment Method to Toastmasters International

This section is completed by the applicant and is for payment to World Headquarters only (the amount listed in line 4 on page 1). World Headquarters does not collect club dues.

- Charlesumanan au audau

	☐ Check or money order
□ Visa	Check or money order must be for U.S. funds drawn on a U.S. ban
□ AMEX	US\$ Amount
□ Discover	
US\$_ Amount	Check or money order number
Card number	□ Other
Expiration date	Other
Name on card	
Signature	
☐ Check box if Billing Address is the	same as Shipping Address
Address line 1	
Address line 2	
City	State or province
Country	Postal code